

Job Description

A.S.K. Camp Counselor

Location: Richmond Hill, Ontario
Reports to: A.S.K. Camp Assistant Director and Director
Camp Dates: June 23rd – August 22nd, 2003 (Mon. – Fri.)
Hours: 8:30 – 4:00
Pay: \$8.00/hr + depending on experience

JOB SUMMARY:

The Counselor is responsible for working with one or two campers in their specific room each week looking after their daily needs and following the daily program as outlined by the Assistant Director of their room.

Essential Job Functions:

- is responsible for the care and safety of one or two campers assigned to them each week
- follows the daily program with his or her campers making modifications based on their specific needs
- communicates on a daily basis with the families of the children in their care
- writes daily reports for the camper(s) in his or her care

Qualifications

EXPERIENCE –

MUST HAVE:

- experience working with children in a day camp/ overnight camp
- previous background / knowledge about working with people with special needs

Personal Attributes

This individual must be:

- dedicated
- available to work throughout the entire summer
- dependable
- patient
- a problem-solver
- able to work with people in stressful situations
- able to solve conflicts with others
- able to communicate effectively